

OPERATIONS COMMITTEE MEETING

MINUTES

REVISED (Items 3-6)

Date: May 22, 2023

5:00 p.m. - 5:30 p.m.

ELM STREET SCHOOL CONFERENCE ROOM

Members Present: Steve Holbrook, **Jessica Smith**, Patrick Irish, and Angela Swenson

Members Absent: Melanie Harvey

Other Board Members Present: Mary Martin, Mike Downing

Administrators Present: Amy Hediger, John Hawley, Ken Healey

Staff Members Present:

Jessica Smith opened the meeting at 4:55 PM.

- Item 1: Food Service Dishwasher Bid for PCS - John Hawley presented options for purchasing a new dishwasher for Poland Community School. RSU 16 recommends that C. Caprara Food Service Equipment is the winning bid. Steve Holbrook made a motion that we accept the bid and move it forward to the full school board for consideration. The motion was seconded by Partick Irish and the motion was passed by a 4-0 vote.
- Item 2: Flashing School Zone/Crosswalk Lights - John Hawley gave an update on all three school flashing light concerns. ESS light problem was caused by a hit and run car accident and we are awaiting parts to repair it. PCS is awaiting a serial port to arrive to fix the light there. The new flashing light at the high school and middle school was awaiting a location determination, that is done now. John Hawley felt that all three of the flashing light issues will be resolved within a couple of months.
- Item 3: Elementary School Heating Systems, Next Steps - Ken Healey advised that the sub-committee wait for the task force to do its work so that they can make an informed decision on what elementary school heating system needs to be the priority for the RSU.
- Item 4: Facility Structures & Systems Overview and Future Strategic Plan - Ken Healey advised that the subcommittee would be responsible for approving, prioritizing, and moving forward to the full school board for consideration of any actionable maintenance and facility issues that come out of the task force.
- Item 5: Sale of Van Excess Equipment - John Hawley informed the subcommittee of the need to declare one of our vans as excess and have it go out to the sealed bidding process.
- Item 6: Softball - Jessica Smith brought a concern that the softball field scoreboard hasn't worked for sometime, and wonders if there was a plan to fix or replace it. John Hawley reports that he had spoken to Don King, Athletic Director, and Don is in negotiations to have Poland Springs donate a new scoreboard for the softball field. The scoreboard would potentially be provided, but RSU 16 would need to pay for it to be installed. John Hawley will provide updates as they become available.
- Item 7: Sign Warrants - Done
- Adjournment: Steve Holbrook made a motion to adjourn the motion was seconded by Partick Irish and the motion was passed by a 4-0 vote. The meeting adjourned at 5:24 PM.